

**CALL FOR PROJECTS FOR THE NINTH CYCLE OF THE
TransNet ENVIRONMENTAL MITIGATION PROGRAM
LAND MANAGEMENT GRANT PROGRAM
SPECIES AND HABITAT RECOVERY GRANT APPLICATION FORM**

Grant Application Form and required supplementary materials (hereafter referred to as “proposal”) cannot exceed 12 pages.

Applicant Name: County of San Diego, Department of Parks and Recreation (DPR)

Address: 5500 Overland Avenue, Suite 410, San Diego, CA 92123

Phone and Email Address: Gina Cabrera, Gina.Cabrera@sdcounty.ca.gov, 858-966-1315

Name of Property: Lusardi Creek Preserve

General Location: Santa Fe Valley (MSP MU6)

Jurisdiction: County of San Diego

Total Acres: 225.96 (Lusardi Creek Preserve)

Estimated Acres Requiring Management: < 1 acre

Owner(s) of Property: County of San Diego, Department of Parks and Recreation

Land manager(s) of property (include name[s]): County of San Diego, Department of Parks and Recreation

Brief Project Summary that includes your primary goal and objectives (200-word maximum)

The San Diego Management and Monitoring Program (SDMMP) Management Strategic Plan for Conserved Lands in Western San Diego County (MSP) includes First Priority Management Objectives and Actions to Achieve the Objectives for thread-leaved brodiaea (*Brodiaea filifolia*) within the Preserve. The Overall Management Goal outlined in the MSP aims to expand small populations of thread-leaved brodiaea to increase resilience to environmental stochasticity, maintain genetic diversity and ensure persistence over the long term (>100 years) in native plant communities. More specifically, MSP Objective MGT-PRP BROFIL-5 aims to “...prioritize management recommendations for re-establishment of historic occurrences or establishment of new occurrences in suitable habitat, as needed, to achieve at least 4 occurrences with self-sustaining populations on Conserved Lands.” To accomplish this, the County of San Diego Department of Parks and Recreation (DPR) is looking to establish a new population of thread-leaved brodiaea on DPR owned/managed property. DPR is currently implementing an in-depth analysis of potentially suitable receptor sites on the Lusardi Creek Preserve. Additional funding is needed for the following key components/tasks of the project: 1) development of a Translocation, Propagation and Management Plan; 2) receptor site preparation; 3) corm collection; 4) translocation; and 5) 5-year maintenance, monitoring and reporting.

Quantify Expected Results

- By the end of Task 1 a final draft of the Translocation, Propagation and Management Plan will be complete using Appendix I of the Orange County Southern Subregion Habitat Conservation Plan (HCP) as a template/example for the report. This existing plan includes U.S Fish and Wildlife Service approved methods for translocation of thread-leaved brodiaea. Also, the source for the thread-leaved brodiaea corms will be identified.
- By the end of Task 2, the receptor site will be adequately prepared for planting per the conditions of the Translocation, Propagation and Management Plan (Task 1) (e.g. exotic plants removed and excavations for corm installation complete).
- By the end of Task 3, the number of corms available for translocation from the source population will be identified through surveys and monitoring. Also, the corms will be collected from the source population in soil blocks and transported to the receptor site.

- By the end Task 4, soil blocks containing the corms will be installed at the receptor site, initial watering will be complete, and protective fencing and signage will be installed.
- By the end of Task 5, the five-year maintenance, monitoring and reporting program will be complete and will have included 1) maintenance activities four times per year (i.e., weed control, erosion control and irrigation); 2) six qualitative surveys per year; 3) three quantitative surveys per year; 4) six progress reports per year; and 5) one annual report per year.
- By the end of the project the new population of thread-leaved brodiaea will be self-sustaining. The population will be deemed successful if 75 percent or more of the transplanted individuals survive by the end of the five-year monitoring, management and reporting program.

Brief Description of dedicated staff and/or consultants that would work on Project (200-word maximum)

County DPR Land Use Environmental Planners will be utilized to administer the overall implementation of the project in accordance with the terms and conditions specified in SANDAG’s standard contract. A qualified biological consultant familiar with thread-leaved brodiaea, translocation of plants, restoration implementation, management and monitoring, and the MSP will be retained by the County to perform the activities described in this proposal.

Funding Needs Summary

Please indicate how much funding is being requested from SANDAG and any matching funding proposed.

Budget Item	Requested Funding Amount	Proposed Matching Funds	Description
Personnel Expenses Staff	\$0	\$0	Includes staff time for non-administrative work on the project
Personnel Administrative Expenses	\$0	\$22,800	Includes all staff time to administer the contract
Consultant Expenses	\$169,000*	\$0	Includes all costs for consultant services
Other Direct Expenses	\$0	\$0	Includes all equipment, supplies, mileage, etc.
Indirect Costs	\$0	\$0	All indirect charges (e.g., overhead) on the project, if any.
Totals	\$169,000	\$22,800	

*This includes all project-related non-administrative activities described in this proposal

Are there matching funds available? Yes No

If yes, how are the matching funds assured (100-word maximum)?

Please see the attached matching funds confirmation letter.

PROJECT PROPOSAL

A. Project Purpose

- 1. Describe the proposed management activity(ies) and how it relates to the Management Strategic Plan (MSP) for Conserved Lands in Western San Diego County. Is there current management occurring or has past management occurred on the property (please describe)? If the proposed management activity is based on the results from past field inspections of the species occurrence, describe the conditions and management needs identified and whether or not the data has been provided to the San Diego Management and**

Monitoring Program. If implementing fire management actions, describe the management technique being used and whether a fire plan currently exists.

The MSP includes First Priority Management Objectives and Actions to Achieve the Objectives for thread-leaved brodiaea (*Brodiaea filifolia*) within the Preserve. The Overall Management Goal outlined in the MSP aims to expand small populations of thread-leaved brodiaea to increase resilience to environmental stochasticity, maintain genetic diversity and ensure persistence over the long term (>100 years) in native plant communities. To accomplish Objective MGT-PRP BROFIL-5 in the MSP, County DPR is looking to establish a new population of thread-leaved brodiaea on DPR property.

Based on information in the biological baseline reports for DPR preserves with established Resource Management Plans (RMPs), three preserves have a moderate to high potential to support thread-leaved brodiaea when factoring in the presence of suitable habitat, soils, topography and/or proximity to recorded occurrences. The three preserves determined be able to potentially support a population of thread-leaved brodiaea are Lusardi Creek Preserve, Escondido Creek Preserve, and the San Luis Rey River Park Preserve. A detailed habitat assessment was conducted to ascertain if there are acceptable receptor sites on the three aforementioned preserves to support establishment of a translocated thread-leaved brodiaea population. This assessment included a review of the pertinent literature and databases, preparation of a Habitat Suitability Model that identified potential areas of suitable habitat, field verification of the potential sites identified in the Habitat Suitability Model, and recommendations on sites that could support a new/translocated population of thread-leaved brodiaea. Based on the in-house data review, assessment, and discussion with local botanists, the Lusardi Creek Preserve was identified as the most appropriate of the three preserves to support a population of thread-leaved brodiaea. The Lusardi Creek Preserve ranked highest for the three primary characteristics used in this assessment - extensive areas of appropriate soils (Olivenhain and Huerhuero), habitat type (grasslands), and is the closest to a known occurrence of thread-leaved brodiaea (0.4 mile, just west of the Artesian Trail). Soils, habitat, topography and other environmental conditions on the Lusardi Creek Preserve are similar to conditions at the known thread-leaved brodiaea occurrence 0.4 mile away.

Six sites within Lusardi Creek Preserve were identified as suitable and were ranked primarily by the physical and biological conditions outlined in the guidelines from the Translocation, Propagation and Management Plan for Special-Status Plants (USFWS 2006). Although not part of this proposal, DPR intends to conduct additional soils analyses at these six sites to further identify the best site for a new/translocated population of thread-leaved brodiaea. Soils analyses at a minimum will include soil texture, structure, color, horizon depth, presence/absence of plow pan, soil water content (including soil moisture at depths to 6 to 8 inches during July and August - a critical factor for thread-leaved brodiaea sites [USFWS 2006]), soil nutrient levels, electroconductivity (for salinity), pH, and bulk density.

While DPR is currently funding and implementing the aforementioned analysis of potentially suitable receptor sites on the Lusardi Creek Preserve, additional funding is needed for the following key components/phases of the project: 1) development of a Translocation, Propagation and Management Plan; 2) receptor site preparation; 3) corm collection; 4) translocation; and 5) 5-year maintenance, monitoring and reporting. No management activities specific to thread-leaved brodiaea have been implemented to-date on the Lusardi Creek Preserve.

2. Which MSP species and their habitats will benefit from the proposed management activity? Which specific MSP objective(s) and action(s) will be implemented? Name the specific MSP species occurrence(s) to benefit from the management activity, if applicable.

Thread-leaved brodiaea will benefit from the proposed project through implementation of MSP Objective MGT-PRP BROFIL-5. Thread-leaved brodiaea will also benefit through DPR's implementation of MSP Action PRP-3 which aims to "identify and prioritize sites for re-establishment of historic occurrences or that appear suitable for establishment of new occurrences., and specify the highest priority sites for establishing occurrences on Conserved Lands." No specific species occurrence identified in the MSP will benefit from the management activity because the proposed project intends to establish a new population of thread-leaved brodiaea.

3. To be eligible for funding, the proposed project must be within the MSP area. In which Management Unit is the project located? (Attach a map)

The project is located on the Lusardi Creek Preserve within Management Unit 6 (MU6) in the western portion of the MSPA (Figure 1). Figure 2 depicts the project location relative to the closest known occurrence of thread-leaved brodiaea.

Figure 1: Project Location in MU6 of the MSPA

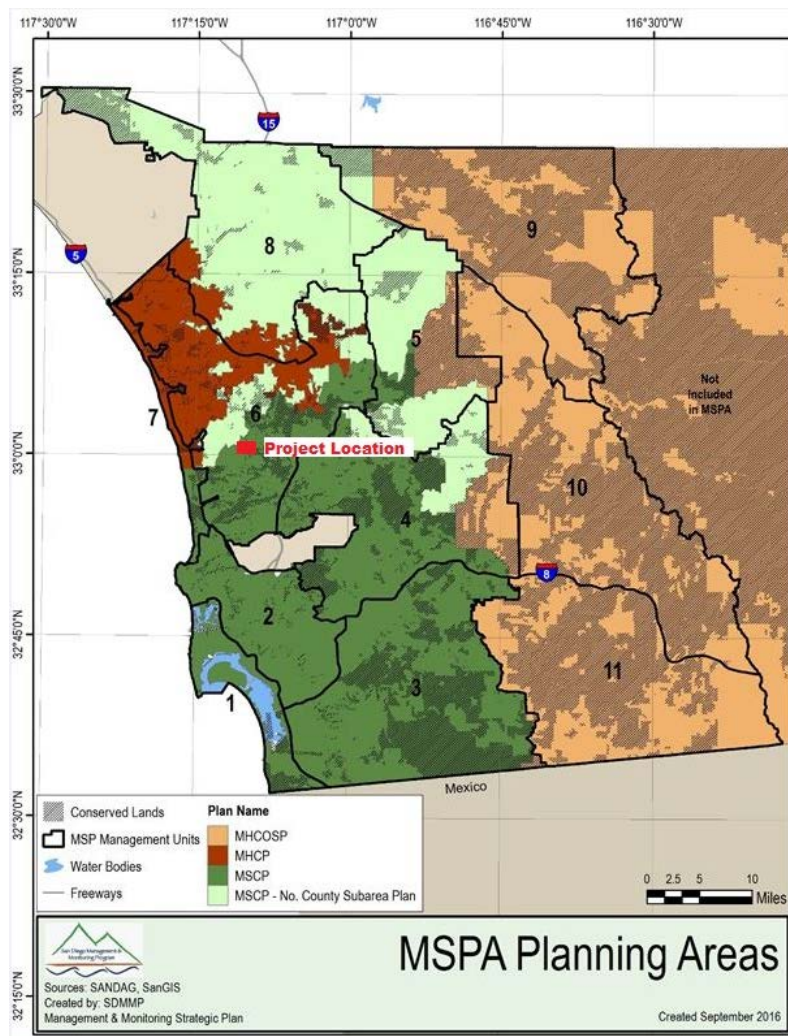
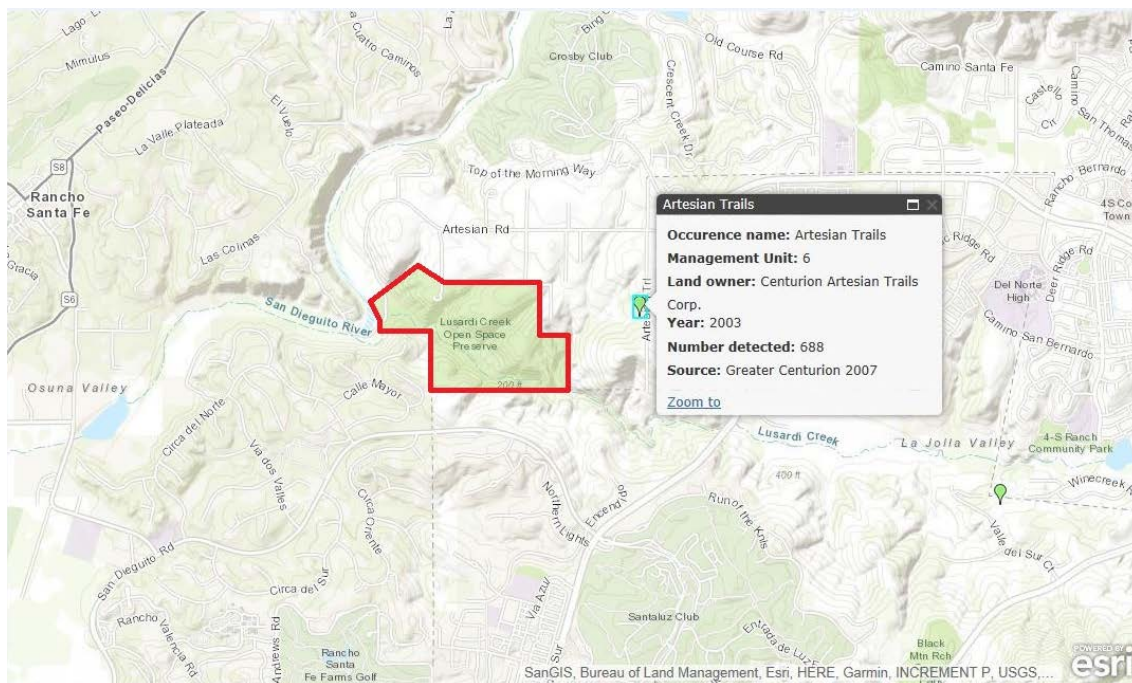


Figure 2: Project Location in MU6, Relative to the Nearest Thread-leaved Brodiaea Occurrence (0.4 mile)



4. Describe the stressors and/or threats to the MSP species and their habitats in the project area that will be addressed through implementation of this project proposal.

Although there are currently no populations of thread-leaved brodiaea on the Lusardi Creek Preserve, there are potential threats and stressors on the preserve that could affect thread-leaved brodiaea and the success of the project. These include herbivory, human uses of the preserve, and competition from encroaching weedy or invasive plants. The Translocation, Propagation and Management Plan (Task 1) will include detailed instructions for the management, maintenance and protection of thread-leaved brodiaea onsite. These may include, but are not limited to, fencing, signage or protective chicken wire cages around each plant. Weed eradication will be conducted as necessary to minimize competition that could prevent the successful establishment of the translocated brodiaea. Concurrently, threats and

stressors to the translocated brodiaea will also be managed through implementation of the vegetation management and public access measures in DPR's approved Resource Management Plan (RMP) for the Lusardi Creek Preserve.

5. Describe the management techniques proposed, including whether they have been previously used successfully and where. Are there any negative effects to MSP and other sensitive species and their habitats that could result from the proposed management action?

The project proposes a comprehensive approach to management of the translocated brodiaea including invasive removal by hand or with an appropriate herbicide as determined by a licensed Pest Control Advisor (PCA) and through coordination with the appropriate species specialists and/or resource agencies. The proposed protocols are generally accepted and proven methods that have been successfully utilized by successful habitat restoration and weed eradication programs within California. Additionally, the property is managed by DPR pursuant to an approved RMP that identifies monitoring and management of invasive plant species as a high priority. It is not anticipated that the proposed project will result in negative effects to MSP or other sensitive species or their habitats.

6. What strategic approach will be used to ensure the successful, long-term outcome of the proposed project (e.g. upstream exotic removal prior to downstream, future on-going maintenance)? Which adjacent conserved lands will not be included and why?

Beyond the five-year maintenance, monitoring and reporting program included in this proposal, DPR will continue to monitor and manage the translocated population and implement invasive species treatment/removal throughout the Lusardi Creek Preserve in accordance with the approved RMP for the property. The Lusardi Creek RMP can be accessed at:

http://www.sandiegocounty.gov/content/dam/sdc/parks/RMD/RMPs%20and%20Trails/Lusardi_Creek_RMP_Final_6-30-09_Clean_1.pdf

The proposed translocation sites are within the County's Lusardi Creek Preserve; therefore, adjacent conserved lands include the areas of the preserve not identified for translocation. Although these lands will not be included in the five-year maintenance, monitoring and reporting program specific to thread-leaved brodiaea, the preserve will continue to be monitored and managed by DPR through implementation of the approved RMP.

7. What are the goals and objectives for the proposed project? What criteria/metrics will be used to measure success? If applicable, what quantitative monitoring data will be collected to evaluate success? Who will be collecting the monitoring data and what are their qualifications?

The goal of the translocation effort is to establish a new population of thread-leaved brodiaea on conserved lands, in accordance with MSP Objective MGT-PRP BROFIL-5. Both qualitative and quantitative data will be collected over the five-year period. Qualitative data to be collected includes overall health of the translocated thread-leaved brodiaea and translocation sites, as well as documentation of species observed in the translocation sites and effectiveness of the protection measures (e.g., fencing, caging, signage, etc.). Quantitative data to be collected includes number of thread-leaved brodiaea, percent vegetative cover, percent non-native plant species cover and species diversity. Monitoring data will be collected by a qualified biologist and reports prepared by DPR staff or qualified consulting biologist chosen from the County's consultant list. Qualified biologists include those individuals with sufficient experience (5+ years) in restoration and vegetation monitoring as well as sufficient experience (5+ years) working with thread-leaved brodiaea.

8. How will the applicant manage the data collected? What software will be used to house the data? Who will be responsible for compiling and transferring the data to SANDAG? Who will be preparing the required quarterly, final, and all other reports?

Biological data will be collected by a qualified biologist/restoration ecologist with the necessary survey permits and Geographic Information System (GIS) technology (if applicable), and submitted to DPR for QA/QC. DPR Land Use Environmental Planners will review and manage the data using standard Microsoft Office software.. Data associated with MSP species will then be provided to SDMMP by DPR. Data will be included in monitoring reports prepared as part of the restoration effort. Monitoring reports will be prepared by DPR Land Use Environmental Planners or a qualified consulting biologist.

9. Has the proposed project received *TransNet* Environmental Mitigation Program (EMP) funds previously? If so, what was accomplished with the funds and why are additional funds being requested?

No, the proposed project has not received *TransNet* EMP funds previously.

10. Is the proposed activity being done on land that was previously set aside as mitigation? If yes, please elaborate.

No, the proposed activity is not being done on land that was previously set aside as mitigation.

B. Scope of Work by Task

Please break down the proposal into discrete tasks and include a task name, description of each task, quantifiable expected results, and discrete deliverables for each task. *Note: make sure to list tasks for quarterly reporting on the status of the grant project and a final report on the outcome of the grant project. You may add or subtract rows as needed.*

Exhibit A – Proposed Project Scope of Work

Task No.	Task Name	Task Description	Quantifiable Results/Deliverables
1	Translocation, Propagation and Management Plan	Consultant will prepare a Translocation, Propagation and Management Plan using Appendix I of the Orange County Southern Subregion HCP as a template/example for the report. The template plan includes approved methods for translocation of thread-leaved brodiaea.	- Final draft of the Translocation, Propagation and Management Plan - Source population for thread-leaved brodiaea identified
2	Receptor Site Preparation	Consultant will prepare receptor site for translocation. Specific tasks will be identified in the Translocation, Propagation and Management Plan, but may include exotic plant removal, excavation of receiving areas, and soil analyses/treatments.	- Receptor site is adequately prepared for planting per the conditions in the Translocation, Propagation and Management Plan.
3	Corm Collection	Consultant will implement pre-translocation surveys/monitoring of the source population to accurately determine the number of corms that can be translocated. Should studies of the source population already be complete, surveys/monitoring would not be required or could be reduced. This task also includes excavation of soil	- The number of corms to be translocated is identified through surveys and monitoring of the source population.

		blocks containing each corm and transportation to the receptor site.	- Corms have been removed from the source population in soil blocks and transported to the receptor site.
4	Translocation	Consultant will install soil blocks containing corms at the receptor site, per the conditions of the Translocation, Propagation and Management Plan. This task may include initial watering and installation of fencing and signage to protect the site.	<ul style="list-style-type: none"> - Soil blocks containing corms are installed at the receptor site. - Initial watering is complete. - Protective fencing and signage is installed.
5	Maintenance, Monitoring and Reporting	Consultant will conduct maintenance, monitoring and reporting activities over a five-year period, per the conditions of the Translocation, Propagation and Management Plan. Since the fifth year of these activities will extend past the contract term, the County of San Diego, DPR, will assume financial responsibility for a fifth year of maintenance and monitoring activities, and can send data to SANDAG if requested.	<ul style="list-style-type: none"> - Maintenance activities have occurred four times a year (i.e., weed control, erosion control, irrigation, etc.) beginning in grant year 2 (9/1/19). - Qualitative surveys have occurred six times per year beginning in grant year 2 (9/1/19). - Quantitative surveys have occurred three times per year beginning in grant year 2 (9/1/19). - New population of thread-leaved brodiaea will be self-sustaining. - Population will be deemed successful if 75 percent or more of the transplanted individuals survive by the end of the Task 5.
6	Administrative	This task will include a variety of coordination and administration tasks to be completed by the County of San Diego, as described in the project deliverables.	<ul style="list-style-type: none"> - Project management will have occurred throughout the project's timeline. - Contract administration and invoice processing will occur on a monthly and quarterly basis.

C. Budget by Task

Please include a specific budget for each task described in the Scope of Work (Section B above). This should include both requested SANDAG funds and any matching funds proposed for each project year. *If matching funds are proposed, please distribute the match commitment proportionately*¹. Applicants are encouraged to identify phasing in their proposal in case full funding for the project is not available. You may add or subtract rows and columns as needed. *This funding category is intended to fund restoration and enhancement projects taking place over a three- to five-year period and will not cover on-going annual costs within applicant's organization.*

Exhibit B – Proposed Project Budget

Task No.	Task Name	Year 1 Grant Request	Year 1 Matching Funds¹	Year 2 Grant Request	Year 2 Matching Funds¹	Year 3 Grant Request	Year 3 Matching Funds¹	Year 4 Grant Request	Year 4 Matching Funds¹	Year 5 Grant Request	Year 5 Matching Funds¹	Total Grant Request	Total Matching Funds	Total Project Cost
1	Translocation Propagation and Management Plan	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
2	Receptor Site Preparation	\$24,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,800	\$0	\$24,800
3	Corm Collection	\$12,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,300	\$0	\$12,300
4	Translocation	\$7,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,400	\$0	\$7,400
5	Maintenance Monitoring and Reporting	\$0	\$0	\$28,625	\$0	\$28,625	\$0	\$28,625	\$0	\$28,625	\$0	\$28,625	\$0	\$114,500
6	Administrative	\$0	\$10,000	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0	\$5,300	\$0	\$22,800	\$22,800
Sub Total		\$54,500	\$10,000	\$28,625	\$2,500	\$28,625	\$2,500	\$28,625	\$2,500	\$28,625	\$5,300	\$169,000	\$22,800	\$191,800
Indirect Cost (__%)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL		\$54,500	\$10,000	\$28,625	\$2,500	\$28,625	\$2,500	\$28,625	\$2,500	\$28,625	\$5,300	\$169,000	\$22,800	\$191,800
PERCENTAGE		28.4%	5.2%	14.9%	1.3%	14.9%	1.3%	14.9%	1.3%	14.9%	2.8%	88%	12%	100%

D. Project Schedule

Please include start and end dates relative to the anticipated Notice to Proceed (assumes Fall 2018) for each task described in the Scope of Work (Section B above). Please list tasks for quarterly reporting on the status of the grant project and a final report on the outcome of the grant project. You may add or subtract rows as needed.

Exhibit C - Proposed Project Schedule
(Assumes Fall 2018 Notice to Proceed [NTP])

Task No	Task Name	Proposed Start Date	Months Needed to Complete Task	Task End Date
1	Translocation, Propagation and Management Plan	Issuance of the NTP (assuming 9/1/2018)	8	05/01/2019
2	Receptor Site Preparation	8 Months from NTP	1	06/01/2019
3	Corm Collection	9 Months from NTP	1	07/01/2019
4	Translocation	10 Months from NTP	1	08/01/2019
5	Maintenance & Monitoring	11 Months from NTP	49	09/01/2023
5	Reporting (Q1) – Year 2	3 Months from end of Task 4	.5	11/15/2019
5	Reporting (Q2) – Year 2	6 Months from end of Task 4	.5	02/15/2020
5	Reporting (Q3) – Year 2	9 Months from end of Task 4	.5	05/15/2020
5	Reporting (Q4) – Year 2	12 Months from end of Task 4	.5	08/15/2020
5	Reporting (Q1) – Year 3	15 Months from end of Task 4	.5	11/15/2020
5	Reporting (Q2) – Year 3	18 Months from end of Task 4	.5	02/15/2021
5	Reporting (Q3) – Year 3	21 Months from end of Task 4	.5	05/15/2021
5	Reporting (Q4) – Year 3	24 Months from end of Task 4	.5	08/15/2021
5	Reporting (Q1) – Year 4	27 Months from end of Task 4	.5	11/15/2021
5	Reporting (Q2) – Year 4	30 Months from end of Task 4	.5	02/15/2022
5	Reporting (Q3) – Year 4	33 Months from end of Task 4	.5	05/15/2022
5	Reporting (Q4) – Year 4	36 Months from end of Task 4	.5	08/15/2022
5	Reporting (Q1) – Year 5	39 Months from end of Task 4	.5	11/15/2022
5	Reporting (Q2) – Year 5	42 Months from end of Task 4	.5	02/15/2023
5	Reporting (Q3) – Year 5	45 Months from end of Task 4	.5	05/15/2023
5	Reporting (Q4) – Year 5	48 Months from end of Task 4	.5	08/15/2023
5	Reporting (Final Report) – Year 5	48 Months from end of Task 4	1	09/01/2023
6	Administrative	Issuance of the NTP (assuming 9/1/2018)	49 Months	09/01/2023

Please explain why and how much additional time would be needed in the event of any delays due to NTP being provided beyond Fall 2018 and/or unexpected weather conditions such as drought that could occur during the proposed project implementation.

A delay in the issuance of the NTP may not affect the schedule too much because ideally, the goal is to implement translocation of brodiaea populations in the late summer after seed has set and been collected and the plants have become dormant. There would be plenty of time to complete Tasks 1 through 4. Drought conditions could impact the success of the translocated individuals.

NOTICE REGARDING PREVAILING WAGES

SANDAG's EMP Land Management Grant Program projects are funded with *TransNet* revenues consistent with the *TransNet* Extension Ordinance adopted by the voters in November 2004 (SANDAG Ordinance 04-01). Although SANDAG Ordinance 04-01 does not require payment of prevailing wages, California law may require that public works projects pay prevailing wages for workers.

Applicant acknowledges that SANDAG has strongly encouraged Applicant to seek legal counsel regarding whether the Proposed Project will require applicant to pay prevailing wages and agrees that SANDAG will have no liability for conducting this analysis. Yes No

Applicant acknowledges that if awarded an EMP Land Management Grant, the grant agreement between SANDAG and the grantee requires grantee's compliance with all federal, state and local laws and ordinances applicable to the Agreement.

Yes No

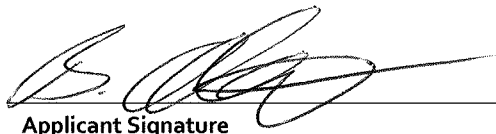
REQUIRED STATEMENTS FROM APPLICANT

- Yes No The applicant has read and understands the Sample Grant Agreement (Agreement) and Invoice Template (Attachment 4).
- Yes No If the SANDAG Board of Directors approves the proposed project proposal, the proposed applicant agrees to sign and return the Agreement to SANDAG, without exceptions or amendments, within 45 days of receipt.
- Yes No The applicant agrees to comply with SANDAG's Board Policy No. 035, Competitive Grant Program Procedures, which outlines "Use-it-or-lose-it" project milestone and completion deadlines. Board Policy No. 035 is included in the Agreement, and also is on SANDAG's website at the following link: sandag.org/organization/about/pubs/policy_035.pdf
- Yes No The applicant understands that 10 percent of all invoices will be retained until the completion of the proposed project.
- Yes No The applicant understands that for proposed projects with matching funds, retention will be withheld beyond the 10 percent retention for each invoice submittal that does not meet the proportionate matching funds requirement. These additional matching funds will not be released until proportionate matching funds are reached for the project to-date.
- Yes No The applicant understands that all invoices must be accompanied by written, documented support of the charges for requested reimbursement of grant funds and payment will not be made by SANDAG until all documents are satisfactorily submitted.
- Yes No The applicant understands that invoices and reports must be submitted on a quarterly basis within three weeks after the period covering January 1 to March 31; within three weeks after the period covering April 1 to June 30; within three weeks after the period covering July 1 to September 30; and within three weeks after the period covering October 1 to December 31.
- Yes No The applicant understands that the EMP quarterly report template (to be sent to the grantee after NTP is issued) must be used to document quarterly progress and that invoices with errors will be returned to the grantee for correction prior to being processed by SANDAG staff.
- Yes No The applicant understands that the final invoice must be accompanied by written, documented support of the charges for requested reimbursement of grant funds; a final report (prepared in accordance with the final report template to be sent to grantee after NTP is issued); and all outstanding deliverables in order to receive final payment and have retained funds released.
- Yes No The applicant understands that to be considered eligible for funding, a resolution complying with the requirements of Board Policy No. 035, Section 4.1, must be submitted to SANDAG at least *two weeks* prior to the recommendation by the Regional Planning Committee of the list of prioritized project proposals. SANDAG will provide applicants with advance notice of the Regional Planning Committee's anticipated meeting date.
- Yes No The applicant agrees to submit all project data/information to SANDAG in a format compatible with the regional management database.

I have the authorization to submit this proposal (Grant Application Form and required supplementary materials) on behalf of my organization.

Brian Albright, Director

Applicant Name/Title (print or type)


Applicant Signature

1-8-18
Date